

# Agenda

## Policy and Resources Committee Meeting

Date: Thursday, 12 June 2025

Time 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, ME10 3HT

Membership:

Councillors Mike Baldock, Lloyd Bowen, Charles Gibson, Tim Gibson, Angela Harrison, James Hunt, Elliott Jayes, Mark Last, Rich Lehmann, Ben J Martin, Kieran Mishchuk, Richard Palmer, Julien Speed, Ashley Wise and Dolley Wooster.

Quorum = 5

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### Pages

#### Recording and Privacy Notice

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#### 1. Election of Chair

To Elect a Chair for the Municipal Year 2025/26.

#### 2. Election of Vice-Chair

To elect a Vice-Chair for the Municipal year 2025/26.

#### 3. Emergency Evacuation Procedure

Visitors and members of the public who are unfamiliar with the building and procedures are advised that:

- (a) The fire alarm is a continuous loud ringing. In the event that a fire drill is planned during the meeting, the Chair will advise of this.
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- (c) In the event of the alarm sounding, leave the building via the nearest safe exit and gather at the assembly point on the far side of the car park. Do not leave the assembly point or re-enter the building until advised to do so. Do not use the lifts.
- (d) Anyone unable to use the stairs should make themselves known during this agenda item.

#### 4. Apologies for Absence

#### 5. Minutes

To approve the [Minutes](#) of the Meeting held on 26 March 2025 (Minute Nos. 760 – 776) as a correct record.

#### 6. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPIs) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

7.	2024/25 Financial Outturn	5 - 20
8.	2024/25 Performance Management	21 - 26
9.	Financial Management System Donation	27 - 30
10.	New and Amended Fees for Applications made to the Planning Service	31 - 74
11.	Local Heritage Listing - Protocol for Urgent Listings	75 - 84
12.	Postal Goods and Services - Contract Award	85 - 88
13.	Membership of Sub-Committees	89 - 92

Appendix to follow

14. Membership of the Planning and Transportation Policy Working Group 93 - 96

Appendix to follow

15. Member Appointments to Joint Arrangements 97 - 100

Appendix to follow

16. Forward Decisions Plan 101 - 102

17. Control Room Growth Business Case 103 - 106

18. Exclusion of the Press and Public

To decide whether to pass the resolution set out below in respect of the following items:

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3.

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

19. Exempt Appendix I - Control Room Business Case 107 - 114

**Issued on Wednesday, 4 June 2025**

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**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**